



Privacy Notice

How the Staffordshire Centre ('we') use your information

Your privacy is important to us; we are committed to safeguarding the privacy of your information.

Why are we collecting your data?

We collect your personal data to fulfil our role as a membership organisation, to arrange visits and trips and provide volunteering opportunities and to comply with the law regarding data sharing. In legal terms this is called 'legitimate interests'. When it is required, we may also ask you for your consent to process your data. We do not share your information with others except as described in this notice.

The categories of information that we may collect, hold and share include:

- Personal information (such as name, address, telephone number and email address)
- Sensitive information: e.g., health data for specific activities, dietary preferences / allergies for organised pre booked meals

Storing your data

We hold your data for varying lengths of time depending on the type of information in question but in doing so we always comply with Data Protection legislation. You will have an opportunity annually when renewing your membership to check that the information we are holding is accurate and that you agree to us holding it.

Who do we share your information with?

We will not share personal data with third parties without the member's explicit consent unless required by law or for the execution of activities where data sharing is essential (e.g., sharing rota and / or emergency contact details with event organisers / hosts, health data with medical personnel during a trip).

Requesting access to your personal data

The Data Protection Act 2018 says that people who want to see data held about them have the right to:

- Request a copy of their personal data
- Request corrections if their personal data is inaccurate or incomplete and request the deletion of their data when it is no longer necessary for the purposes for which it was collected
- Ask for the data to be restricted or stopped under certain conditions
- Object to certain types of data processing

If a member wishes to exercise any of these rights, they should contact the Chair of the Staffordshire Centre in writing.

Marketing

We will send you information on events that are organised by the Staffordshire Centre or other National Trust Centres that we believe may be of interest to you. As examples this may include talks, visits, holidays and walks.

Cookies

There are no cookies on the Staffordshire Centre website that collect personal data.

Review

This Privacy Notice will be reviewed every two years by the Staffordshire Centre committee.

Feedback

Feedback from members is welcomed to ensure this Notice remains up to date.